

## What Activities are Included in the Different Registration Categories for ABMLC 2022?

	ALL Access	1-Day Pass (Mon, Nov 14 <sup>th</sup> )	1-Day Pass (Tues, Nov 15 <sup>th</sup> )	Ed Only (Virtual)
Welcome Reception	•			
Opening Plenary Session	•	•		•
Professional Education Track Sessions	•	•	•	•
ABMLC 2022 Vendor Fair (onsite)	•	•	•	•
AFE Open House Sessions	•		•	•
Credentialing Exam Study Group Sessions	•	•	•	•
The AFE Honors™ Award Ceremony	•	•		•
Closing Plenary Session – The Assembly of Fellows Induction Ceremony	•		•	•
AFE Coffee Break Lounge	•	•	•	•

## What is the ABMLC 2022 Registration Fee for AFE Members?

- **Ed Only Early Bird:** \$100 until September 30<sup>th</sup>
- **Ed Only:** \$125 from October 1<sup>st</sup> – November 13<sup>th</sup>
- **ALL Access Early Bird:** \$360 until September 30<sup>th</sup>
- **ALL Access Registration:** \$450 from October 1<sup>st</sup> – November 12<sup>th</sup>
- **One-Day ALL Access Pass:** \$205 until September 30<sup>th</sup> and then \$255 until November 12<sup>th</sup>

- **Onsite Registration:** \$525 from November 13<sup>th</sup> – November 15<sup>th</sup>
- **Companion Registration:** \$45 from Registration Open – November 15<sup>th</sup>

## What is the Registration Fee for Industry Non-Members?

- **Ed Only Early Bird:** \$200 until September 30<sup>th</sup>
- **Ed Only:** \$225 from October 1<sup>st</sup> – November 13<sup>th</sup>
- **ALL Access Early Bird:** \$570 until September 30<sup>th</sup>
- **ALL Access Registration:** \$715 from October 1<sup>st</sup> – November 12<sup>th</sup>
- **One-Day ALL Access Pass:** \$300 until September 30<sup>th</sup> and then \$375 until November 12<sup>th</sup>
- **Onsite Registration:** \$850 from November 13<sup>th</sup> – November 15<sup>th</sup>
- **Companion Registration:** \$45 Registration Open – November 15<sup>th</sup>

## What is the Registration Fee for Government or Not-for-Profit Non-Members?

- **Ed Only Early Bird:** \$150 until September 30<sup>th</sup>
- **Ed Only:** \$175 from October 1<sup>st</sup> – November 13<sup>th</sup>
- **ALL Access Early Bird:** \$435 until September 30<sup>th</sup>
- **ALL Access Registration:** \$525 from October 1<sup>st</sup> – November 12<sup>th</sup>
- **One-Day ALL Access Pass:** \$275 until September 30<sup>th</sup> and then \$330 until November 12<sup>th</sup>
- **Onsite Registration:** \$600 from November 13<sup>th</sup> – November 15<sup>th</sup>
- **Companion Registration:** \$45 from Registration Open – November 15<sup>th</sup>

## What is the Purchase Price for ABMLC 2022 Booths?

Exhibitor Space	AFE Member	Non-Member Rate
Onsite Tabletop Booth – 10 x 20 <i>(Includes Medium Virtual Expo Booth)</i>	\$1,750	\$2,500
Onsite Tabletop Booth – 10 x 10 <i>(Includes Medium Virtual Expo Booth)</i>	\$1,250	\$1,750
Virtual Job Fair Booth – Large	\$600	\$900

Virtual Job Fair Booth – Medium	\$450	\$750
Virtual Job Fair Booth – Small	\$250	\$500

For more information on ABMLC 2021 booths and other sponsorship opportunities, please review the current AFE Sponsorship Prospectus at <https://bit.ly/AFESponsorships>.

## What is the ABMLC 2022 Cancellation Policy?

### Event Registration Cancellations:

Cancellations must be submitted to AFE in writing. The date / time stamp on the registrant’s email serves as the date of written notice of cancellation and will, therefore, be considered the official cancellation date. Attendees who cancel on or before 31 October 2022 will receive a full refund less a \$15 processing fee. **Registration fees are non-refundable after 5 November 2022.**

### Exhibitor & Sponsorship Cancellations:

Cancellations must be submitted to AFE in writing. The date of receipt of supporter’s written notice of cancellation will be the official cancellation date. Exhibitors who cancel on or before 24 October 2022 will receive a full refund less a \$225 processing fee. Sponsors who cancel on or before 31 October 2022 will receive a refund equal to 85% of the total sponsorship fee. **Exhibitor and sponsorship fees are nonrefundable after 31 October 2022.**

Cancellation requests must be submitted in writing to [meetings@afe.org](mailto:meetings@afe.org). **Requests for cancellations will not be accepted via telephone.** *Substitutions are allowed without fee at any time.* Additional information about the 2022 AFE Annual Business Meeting & Leadership Conference can be found at <https://bit.ly/ABMLC2022>.

## Will continuing education credits be issued?

Yes, at the conclusion of the conference, attendees may request a certificate detailing the continuing education credits earned for attending the professional education track sessions. Attendees can also request the type of units desired – i.e. professional development hours (PDHs), continuing education credits (CECs) or continuous learning points (CLPs). The number of credits earned will depend upon the type of units requested. For example, AFE Education Credits or AECs (our branded continuing education credits) will be issued at a rate of one AEC per one hour of professional education completed by the attendee submitting the request. Requests for credits must be submitted to the AFE Meeting & Events Team at [meetings@afe.org](mailto:meetings@afe.org).



## AFE Continuing Education Credits

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**JS** Jordan Smith  
[View All Credentials](#)

**AFE** The Association for Facilities Engineering  
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Attendees for AFE or strategic partner professional development activities or events earn one (1) AFE Continuing Education Credit (AEC) per hour of qualifying content.

ISSUED ON  
May 24, 2022

EXPIRES ON  
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## How BIG is the conference this year?

We anticipate ABMLC 2021 will attract over 500 attendees with a goal of 350 facilities management professionals.

## Will ABMLC 2022 be virtual?

ABMLC 2022 will be a hybrid event. Not only do we plan to host each of the in-person activity for ABMLC 2022 at the Little America Hotel in Salt Lake City, but we also offer a registration category allowing AFE

Members and guests to participate in ABMLC 2022 from their homes or offices via life stream. The following list of planned activities details the format and where each will take place:

Activity	Venue / Platform	In-Person / Virtual
<b>The AFE Honors™ Ceremony</b>	Grand Salon at The Grand America Hotel	In-Person + Virtual (Live Stream)
<b>AFE Foundation Scholarship Luncheon &amp; Silent Auction</b>	Ballroom C at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>AFE House of Delegates Meetings</b>	Arizona Room at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>AFE Open House Sessions</b>	Ask the Experts	In-Person + Virtual (Live Stream)
<b>Welcome Reception</b>	Ballroom B at the Little America Hotel	In-Person
<b>AIAC Leadership Breakfast</b>	Ballroom B at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>AWAC Awards Luncheon</b>	Ballroom C at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>Professional Education Sessions</b>	Little America Hotel	In-Person + Virtual (Live Stream)
<b>Credentialing Exam Study Groups</b>	Little America Hotel	In-Person + Virtual (Live Stream)
<b>Regional Meetings</b>	TBD	In-Person + Virtual (Live Stream)
<b>Vendor Fair</b>	Ballroom B at the Little America Hotel	In-Person
<b>Opening Plenary Session</b>	Ballroom C at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>Tours</b>	TBD	In-Person
<b>Chairman’s Reception</b>	Oak Room at The Grand America Hotel	In-Person
<b>#AFEStrong Health &amp; Fitness Happy Hour Sessions</b>	TBD	In-Person
<b>ABMLC 2022 Coffee Break Lounge</b>	vFairs	Virtual

<b>AFE Coffee Break Lounge</b>	Ballroom Reception BC at the Little America Hotel	In-Person
<b>Emerging Leaders Reception</b>	TBD	In-Person
<b>Closing Plenary Session</b>	Ballroom C at the Little America Hotel	In-Person + Virtual (Live Stream)
<b>Bar Crawl</b>	Various Locations	In-Person

**DISCLAIMER:** To protect the health and safety of our Members and guests, we will strictly follow all COVID-19 safety protocols set forth by Little America Hotels, the Salt Lake City and the State of Utah. Please follow us on social media by searching the #ABMLC2022 hashtag on [Facebook](#), [Instagram](#), [LinkedIn](#), [Pinterest](#), [Twitter](#) and [YouTube](#) for the latest updates concerning safety protocols and other event related news.

## What is the dress policy?

In general, for the planned in-person ABMLC 2022 activities, the dress code will be business casual. For the planned virtual activities, as many attendees will be at home or in the office; so, *house rules* apply.

## What is the Conference Hotel?

The beautiful Loews Minneapolis Hotel will serve as the official conference hotel for ABMLC 2021. In fact, AFE Members and guests can reserve rooms for the conference at the **group discount rate of \$159 per night** plus taxes and fees. Rooms can be reserved under the ABMLC 2021 group rate at <https://bit.ly/ABMLC2021LoewsReservations>.

## What is the press policy?

As an operating principle, AFE seeks to conduct its activities in a manner that is objective, vendor-neutral and transparent. To that end, AFE activities shall be open to the press unless an exception is specifically made in advance or if such openness inhibits the ability of attendees to communicate and collaborate in an open and candid manner. Any questions about this policy should be referred to the Executive Director / CEO of AFE.

## Can my spouse attend ABMLC?

Of course. Just do not ask AC to entertain them. He is really not into that. In all seriousness, we have a few activities spouses and +1 guests may find interesting. If we see a need, additional spouse activities – including but not limited to excursions – will be added to the final conference agenda.

## **Do Track Speakers / Presenters need to register?**

Educational track presenters / speakers will be automatically registered for a complimentary ABMLC 2022 ALL Access. Additionally, speakers will also receive a complimentary Basic Virtual Booth. Speakers will, however, be responsible for their lodging and transportation to and from the conference and activity venues.

## **Who is host chapter and how do I get in touch with them?**

ABMLC 2022 will be co-hosted by Region 6 – AFE West and AFE 109, the Salt Lake City Professional Chapter. AFE West includes professional and student chapters in the states of Arizona, California, Colorado, Nevada and New Mexico. AFE 109 – Salt Lake City is one of the newest professional chapters in AFE. For more information on the activities and Members of AFE 109, please visit their booth in the ABMLC 2022 exhibit hall at the Little America Hotel and on the Ask the Experts platform powered by Tradewing.

## **When does registration close for ABMLC 2022?**

Onsite registration for the 2022 AFE Annual Business Meeting & Leadership Conference (ABMLC 2022) will close on Tuesday, 15 November 2021 at 12 PM MT. Online and other advance admission sales for ABMLC 2022 ALL Access and Ed Only Access will close on Saturday, November 12.

## **Will onsite registration be available?**

Yes, an onsite registration booth will be available in the Ballroom Lobby of the Little America Hotel starting on Sunday, November 13 at 3 PM MT. Onsite registration will close on Tuesday, November 15 at 12 PM MT.

## **Will AMBLC feature any gamification?**

Emphatically YES! All attendees / guests are welcome to participate in the booth scavenger hunt and other virtual contests for a chance to earn bragging rights plus ... win a few fabulous prizes along the way.

