

What is the Registration Fee for A/E Members?

The 2022 A/E Officer Inauguration ceremonies are FREE for A/E Members to attend either in-person or online.

What is the Registration Fee for Industry Non-Members?

- ALL Access Early Bird: \$25 until January 5th
- ALL Access Registration: \$45 from January 5th – January 8th

What is the Registration Fee for Government or Not-for-Profit Non-Members?

- ALL Access Early Bird: \$20 until January 5th
- ALL Access Registration: \$35 from January 5th – January 8th

What is the Registration Fee for Emerging Professionals?

- ALL Access Early Bird: \$15 until January 5th
- ALL Access Registration: \$25 from January 5th – January 8th

What is the Purchase Price for A/E Inauguration 2022 Virtual Booths?

Virtual Booth Level	A/E Member Rate	Non-Member Rate
Large	\$600	\$900
Medium	\$450	\$750
Small	\$250	\$500

What is the A/E Inauguration 2021 Cancellation Policy?

Registration cancellations made on or before 9 January 2022 will receive a full refund. All cancellation requests received after January 9th but before or on January 11th will be subject to a \$25 processing fee. **Registration fees are non-refundable after 11 January 2022.** No shows will be charged the full registration fee. Cancellation

requests must be submitted in writing to meetings@afe.org. Requests for cancellations will not be accepted via telephone. *Substitutions are allowed without fee at any time.*

Additional information about the 2022 A/E Officer Inauguration can be found at <https://bit.ly/AEInauguration>.

How BIG is the A/E Officer Inauguration this year?

We anticipate hosting 150 guests in-person at the Hyatt Regency McCormick Place plus another 100 attendees online with a goal of 150 facilities management professionals.

Will the 2022 A/E Officer Inauguration be virtual?

Actually, until further notice, A/E Inauguration 2022 will be a hybrid event. Unless and until the City of Chicago issues additional COVID-19 restrictions limiting in-person gatherings, we will move forward with hosting guests at the Hyatt Regency McCormick Place (CHIMC). We will also be offering remote-only access registration that will allow A/E Members and guests who remain under travel restrictions to participate in the ceremonies from their homes or offices. The following list of planned activities details the format and where each will take place:

DISCLAIMER: To protect the health and safety of our Members and guests, we will strictly follow all COVID-19 safety protocols set forth by MSI, the City of Chicago and the State of Illinois. Please follow us on social media by searching the [#AEInauguration2022](#) hashtag on [Facebook](#), [Instagram](#), [LinkedIn](#), [Pinterest](#), [Twitter](#) and [YouTube](#) for the latest updates concerning safety protocols and other event related news.

What is the dress policy?

In general, for all planned in-person A/E activities, the dress code is business casual. For the planned virtual activities, as many attendees will be at home or in the office; so, *house rules* apply.

What is the Conference Hotel?

A room block was not created for this event. However, the beautiful InterContinental Hotel Chicago Magnificent Mile at 505 North Michigan Avenue is less than twenty minutes away. As a corporate member of IHG®, A/E enjoys great rates at all IHG® properties. If we get a significant number of inquiries, we will set up a room block at this hotel. To submit an inquiry, please send an email to meetings@afe.org.

What is the press policy?

As an operating principle, A/E seeks to conduct its activities in a manner that is objective, vendor-neutral and transparent. To that end, A/E activities shall be open to the press unless an exception is specifically made in advance or if such openness inhibits the ability of attendees to communicate and collaborate in an open and candid

manner. Any questions about this policy should be referred to the Executive Director / CEO of A/E. Please contact Elizabeth Curtis at ecurtis@afe.org or (571) 395-8772 for more information.

Do Speakers / Presenters need to register?

Educational track presenters / speakers will be automatically receive complimentary registration. Additionally, speakers will also receive a complimentary small format virtual booth. Speakers will, however, be responsible for their lodging plus ground transportation to and from the event venue.

Who is host chapter and how do I get in touch with them?

A/E Inauguration 2022 will be co-hosted by Region 3 – A/E MidWest and A/E 1, the Chicagoland Professional Chapter. A/E MidWest includes professional and student chapters in the states of Illinois, Iowa, Minnesota, Nebraska, North Dakota, South Dakota and Wisconsin. A/E 1 – Chicagoland (aka Alpha Chapter) is one of the longest-standing and largest professional chapters in A/E. For more information on the activities and Members of A/E 1, please contact chapter president, Elliot Echols at president@afe.org.

When does registration close for A/E Inauguration 2022?

Registration for the 2022 A/E Officer Inauguration closes at 11:59 PM EST on Saturday, January 8th. Onsite registration will not be able.

Will onsite registration be available?

Unfortunately, onsite registration will not be available for this event.

Will A/E Inauguration 2022 feature any gamification?

Emphatically YES! All attendees / guests are welcome to participate in the booth scavenger hunt and other virtual contests for a chance to earn bragging rights plus ... win a few fabulous prizes along the way. Follow us on social media for more details.

